



Remote Learning Policy



Document History

Version	Comments/Amendments	Name	Date
1	First Issue	Chris Kelly	23/04/2025

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1. Aims

This policy sets out the approach to remote learning at our SEMH college. It aims to:

- Ensure consistency in remote education where absolutely necessary
- Maintain our commitment to personalised, supportive teaching for students with social, emotional and mental health needs
- Clarify roles and responsibilities during any period of remote education

2. Use of Remote Learning

Our college believes face-to-face learning provides the most effective support for our students' academic, emotional and social development. Due to the nature of our learners and their individual needs, in-person teaching will always be prioritised. Every reasonable effort will be made to maintain face-to-face attendance.

Remote learning will only be considered in exceptional circumstances where a student is unable to attend college physically but remains able to engage in education. Such circumstances may include:

- Recovery from short-term illness or injury
- Situations involving medically advised isolation
- Mental health or SEND-related needs temporarily preventing on-site attendance

Any move to remote education will only occur after careful consideration and discussion between the student, their parents/carers, and the Principal or Head of Teaching and Learning. This ensures the decision supports the student's best interests, wellbeing and learning needs.

A return to face-to-face education will remain the goal, with the remote learning plan reviewed regularly. A reintegration plan will be developed when appropriate.

3. Roles and Responsibilities

3.1 Leadership Team

The Principal and Head of Teaching and Learning will:

- Authorise and oversee all remote learning decisions
- Ensure remote learning provision remains consistent with our ethos and safeguarding responsibilities
- Liaise with families to develop tailored remote learning packages when necessary
- Set review periods for all remote learning arrangements

3.2 Teaching Staff

When remote education is agreed:

- Teachers will provide meaningful, accessible learning in line with each student's individual learning plan
- Adjustments will be made for SEND needs as appropriate
- Teachers will maintain contact with the student, provide feedback and assess progress

3.3 Pastoral and Support Staff

- Learning mentors and TAs will support engagement, emotional wellbeing and day-to-day learning where required
- Regular check-ins will be conducted to ensure student needs are being met holistically

3.4 IT and Admin Support

- Our IT team will assist families with accessing devices or platforms
- Support will be available to resolve technical issues
- Admin staff will help coordinate communication between all stakeholders

4. Safeguarding and Data Protection

All safeguarding policies apply during remote learning. Staff will follow procedures outlined in the college's Child Protection Policy and ensure that online safety and confidentiality are upheld.

Remote learning platforms will be used in line with our Data Protection Policy. Staff will not store or share personal data unnecessarily and will use college-approved systems and devices for all remote activities.

5. Monitoring and Quality

This policy will be reviewed annually, or sooner if required by significant changes in guidance or context. It will be approved by the Senior Leadership Team and the Governing Body.

6. Policy Review

- This policy will be reviewed **annually** (or sooner, if required by legislative changes or significant developments in best practice).
- The review process will involve **teaching staff, support staff, senior leaders, and governors**, alongside student representatives (where appropriate).

Approval and Signature

- **Principle of Head of College:**
Chris Kelly, 22/04/2025
- **Chair of Governors/Trust Board:**
Name, Signature, Date